

JOB DESCRIPTION
LAFORCHE PARISH DRUG TREATMENT COURT
SUBSTANCE ABUSE SOCIAL WORKER - ADULT PROGRAM

I. GOAL STATEMENT:

The substance abuse social worker will improve client outcomes and agency effectiveness by providing the twelve core functions of substance abuse treatment services, which are: screening, intake, orientation, assessment, treatment planning, counseling, case management, crisis intervention, client education, referral, reports and record keeping and consultation with other professionals.

II. REPORTS TO:

Drug Court Program Treatment Director

III. SUPERVISES:

Drug Court Participants While In Facility

VI. QUALIFICATIONS:

The substance abuse social worker must be, at a minimum, a Qualified Professional Social worker or Social worker in Training as defined by the Minimum Standards/Requirements for Abuse/Addiction Treatment Facilities/Programs (OMF/BHSF/HSS). The Substance Abuse Social worker must be able to communicate, verbally and in writing, in English with clarity and ease.

IV. DUTIES AND RESPONSIBILITIES:

General: Adheres to the philosophy, organizational structure and local policies governing drug court as defined by the established policy and procedures. Adheres to all confidentiality rules and regulations.

Treatment Services: Uses knowledge of substance abuse programs, strategies and treatment trends to treat clients based on a treatment plan developed collaboratively with the client. Conducts assessments on participants to determine DSM diagnosis/diagnostic impression, severity of substance abuse, treatment intensity, placement of services and ancillary needs. Identifies and evaluates a client's strengths, weaknesses, problems, and needs for the development of a treatment plan. Conducts group, individual and family supportive counseling sessions utilizing multi-systemic therapies. Provides crisis intervention in response to alcohol and/or other drug abuse needs during acute emotional and/or physical distress. Participates in the staffing of participants with Treatment Team.

Recovery Support Services: Provides education to clients and family on substance abuse issues, or other related mental health issues. Arranges for the provision of services from community resources based on client treatment plans. Makes appropriate referrals when warranted. Consults with other health professionals when needed to assure comprehensive, quality care for the client. Works with case manager in coordinating referrals. Assists in the collection of urine samples and chain of custody necessary for drug testing. Assists in administering and recording alcohol breath tests.

Records Management: Maintain appropriate documentation necessary for licensing of the clinic, statistical reports, evaluations, legal documents, court data, records, etc., as required or directed.

Court Services: Develops status report for presiding judge and actively participates in Status Reviews. Attends court hearings and makes recommendations to the criminal justice system concerning participant progress.

Performs any and all other duties and job functions as required and/or assigned by the supervisor or administrator.

PROFESSIONAL GROWTH/PERSONAL TRAITS:

- Adheres to high standards of professionalism.
- Works enthusiastically toward goals and performance responsibilities.
- Accurately and ethically reports time and attendance, expenses, etc.
- Maintains a respectful, therapeutic, growth oriented attitude and relationship with program participants.
- Plans and effects activities for professional self-improvement and enhancement of skills.
- Participates in professional associations and attends conventions, conferences, and workshops as deemed necessary.
- Fosters a friendly, supportive and success oriented workplace.
- Demonstrates a professional and cooperative relationship with the Drug Court Team.
- Dresses appropriately for the job.

EXAMPLES OF WORK:

- Individual and Group Counseling with participants and their families
- Uses DCCM to make progress notes, prepare Status Reports, Treatment Plans, etc.
- Negotiates a treatment plan with client and prepares it as a chart document according to Agency standards

- Conducts Intake Assessments and prepares formal report according to Agency standards.
- Observes specimen collection for drug screening.
- Makes referral recommendations to Treatment Team and prepares Referral Sheet for case management
- Prepares Status Reports and participates in Status Hearings
- Makes appropriate recommendations to family members as needed.

EMPLOYEE

DATE