

Job Title: Problem-Solving Court Counselor

Grade 9 – NE

Location:

Major Duties:

This is a highly responsible para-professional position that is performed under the close supervision of the Problem-Solving Court Coordinator, as well as the Chief Probation Officer. Work includes the coordination of substance abuse treatment and services for problem-solving court participants in a wide range of areas, including supervision and case management.

Examples of Work Performed: (A person in this position may not be assigned all the duties listed nor do the listed examples include all the duties that may be assigned.)

Performs detailed case management in the coordination of problem-solving court cases; provides assistance to problem-solving court participants in the form of conducting treatment groups and individual sessions and performing substance abuse evaluations in accordance with the Standardized Model for the delivery of substance abuse services.

Participates in treatment team decisions in determining appropriate recommendations for offenders.

Meets with offenders and their families in treatment and within the community to assess and assist with problems and needs.

Maintains regular contact with offenders and their families to assist in the treatment of the substance abuse disorder.

Tracks offenders on a routine basis to monitor compliance with the continuing care case plan.

Prepares a variety of legal documents, statistical reports, court data, and records, i.e., status reports, progress reports, petitions, etc., as required or directed by the Problem-Solving Court Coordinator, Chief Probation Officer or the problem-solving court judge.

Reviews and researches data for action taken by or against problem-solving court participants and forwards to the problem-solving court team for review.

Attends court trials/hearings and provides assistance as required.

Networks with a variety of stakeholders in the resolution and management of problem-solving court cases, to include participation of a variety of boards or committees as assigned.

Serves as a liaison with community resources and other agencies in coordinating referrals for services outside their scope of practice, i.e., family counseling, residential services, etc.

Problem-Solving Court Counselor (cont.):

Establishes and maintains a fully-indexed and cross-referenced bank of information related to substance abuse treatment and best practices in problem-solving courts.

Evaluates data based on best practices and evidence-based standards.

Involves the offender in the early stages of behavioral changes through targeted treatment.

Available for speaking and training engagements within the community and the Nebraska Probation System.

Desirable Knowledge, Abilities and Skills:

Demonstrate skills and abilities in establishing, promoting, and maintaining positive working relationships with the court system, other criminal justice agencies, local or regional stakeholders, and treatment providers.

Demonstrate a working knowledge of the Standardized Model, cognitive skill building, relapse prevention, motivational interviewing, social learning theory, and treatment modalities for the treatment of substance abuse disorders.

Demonstrate excellent written and oral communication skills and the ability to interpret data.

Desirable Education and Experience:

Licensed or provisionally licensed as an alcohol and drug counselor in the State of Nebraska (or ability to obtain license) upon offer of employment. Licensed as a Mental Health Practitioner (LMHP) or Provisionally Licensed Mental Health Practitioner (PLMHP) in the State of Nebraska may also be considered.

Two years of counseling, social work, or related experience, one year which must have included substance abuse field and/or case management.

Working Conditions:

Some travel may be required.

Sitting behind a computer for extended periods of time.

Lifting a maximum of 20 pounds.

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Approved 8-30-06