MEMORANDUM

TO: Linda McKay, BJA
FROM: Joe Trotter, ATAP
SUBJ: TA No. 2-041 - Texas Adult Probation Commission Host-Site Visit to Tucson, AZ
DATE: April 11, 1990

Attached is the host-site visit report prepared by Lynn Walker, Program Specialist with the Community Corrections Administration of the Texas Department of Criminal Justice, based on her experiences of the trip to Tucson. The tardiness of the report (site visit date 1/11-1/12/90) was partly due to a death in Ms. Walker's family in late January.

The objectives of this site visit were: 1) to gather information on various components of the Tucson program in order to develop, implement, and maintain effective pretrial services programs in Texas, and 2) to ultimately provide Texas with two model programs using tailored components of the Tucson program so that other local jurisdictions can benefit from them. Ms. Walker's report suggests that the visit was well-structured and that the objectives originally defined by ATAP and TDCJ were met.
Purpose: This report presents an overview of the site visit to Tucson Arizona's Superior Court Pretrial Services Program on January 11-12, 1990. The objective of this visit was to compile data and evaluate systems to formulate applicable components for pretrial program development in Texas.

Background: The omnibus criminal justice reform bill, enacted by the 71st Texas legislature in September 1990, contains provisions to address the jail and prison overcrowding. This legislation was the impetus for the development of pretrial services in Texas.

Based on the jurisdictions which demonstrated the most severe jail overcrowding, the Community Justice Assistance Division (CJAD) awarded two Community Supervision and Corrections Departments (CSCDs) grants to initiate pretrial services in the local jurisdictions. Representatives from the two counties and one staff person from the state office comprised the site visitation team. (See Appendix A for the listing of the team members).

The Bureau of Justice Assistance and the Adjudication Technical Assistance Project at the American University recently assisted the Texas Department of Criminal Justice by providing faculty for a statewide conference on alternatives to incarceration. In view of their ongoing commitment to support Texas in the development of new programs to reduce jail crowding, support for travel of the Texas Department of Criminal Justice staff person to the host site was provided.
**Program Operations:** Initially, the site visitation team met with Kim Holloway to outline the objectives for the visit. The group discussed issues pertaining to the operations manual, which each member received a week before the site visit. The following additional issues addressed included key factors needed for program implementation:

- Development of system wide support for program operations
- Knowledge of the local justice system operations
- Identification of the jail population
- Definition of target population to be served

The program operations reviewed during the visit encompassed the four individual components of the pretrial release services. These four components entailed the intake, daily court, supervised release, and the case tracking unit. The site visitation team met with representatives from each program area to discuss the integral operations of their respected section. At each session, a compilation of forms and literature were distributed to the visiting team members. Along with each presentation, a tour was provided of the four sections, allowing team visitors to witness the day to day operations. Ample time was allotted for questions and answerers after each tour.

**APPLICATION**

The site visit proved very beneficial for the entire team. Variations of program components Superior Court Pretrial Services Program have been applied to Texas pretrial operations. The structure of the daily court unit is being replicated by both visiting counties. Additionally, both counties plan to implement a similar casetracking unit as operated in Tucson, Arizona. The materials provided by Tucson's program have been distributed to other departments interested in developing pretrial programs in Texas.
IMPRESSIONS

Overall, the site visit of the Superior Court Pretrial Services proved to be very informative. The host of the site visit, Kim Holloway did an excellent job providing the team applicable information specific to program development in Texas. Moreover, the site selection was comparable to the selected sites in Texas, providing the team with "hands on" exposure of day to day program operations.
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