

**15TH JUDICIAL CIRCUIT/PALM BEACH COUNTY DRUG COURT
CO-OCCURRING TRACK STANDARD OPERATING PROCEDURES**

SECTION B NUMBER 10 DATE ISSUED 10/01/09

TITLE Court Management Docket (CMD)

This is a new procedure.

This procedure: Supersedes Rescinds Amends

SOP# , Dated

PURPOSE/SCOPE:

This section explains the incentive/reward known as *Court Management Docket (CMD)* that may be applied at the Drug Court Co-occurring Track Status Hearing to those participants who are progressing in a satisfactory manner.

PROCEDURES:

While preparing the docket for each court hearing, the Drug Court Program Specialist will make a preliminary determination of those participants on that day's docket who qualify for *CMD*. The following are the requirements used to determine which participants qualify for this incentive/reward:

- is no more than 30 days behind on Alcoholic Anonymous/Narcotics Anonymous meetings;
- is up-to-date on group and individual counseling sessions;
- is no more than \$300.00 dollars behind on Drug Court fees;
- has not had a positive, dilute, abnormal/invalid or no show urinalysis result since his/her last court appearance.

The pre-qualified *CMD* participants will be presented to the Drug Court Team for approval during staffing. The participants who are approved for *CMD* will:

- be notified of delinquencies when checking in at the Drug Court Program Office prior to the start of the court hearing;
- sign for their next court date with the Clerk of Court prior to the start of the court hearing;

**15TH JUDICIAL CIRCUIT/PALM BEACH COUNTY DRUG COURT
CO-OCCURRING TRACK STANDARD OPERATING PROCEDURES**

STANDARD OPERATING PROCEDURE# B10 DATED 10/01/09 PAGE 2

- have their names announced individually after *Short List* participants are dismissed at the start of the court hearing;
- stand in place when their names are announced until acknowledgement by the Drug Court Team and dismissal by the Drug Court Judge.