

**15TH JUDICIAL CIRCUIT/PALM BEACH COUNTY DRUG COURT
CO-OCCURRING TRACK STANDARD OPERATING PROCEDURES**

SECTION D NUMBER 04 DATE ISSUED 10/01/09

TITLE Information Sheet for Drug Court Participants

(X) This is a new procedure.

() This procedure: () Supersedes () Rescinds () Amends

SOP# , Dated

PURPOSE/SCOPE:

The Information Sheet for Drug Court Participants is used to clarify all of the steps the participant must follow in order to advance to the next phase of the Drug Court Program.

PROCEDURES:

The Information Sheet for participants will be distributed as follows:

- Drug Court Program Office staff will provide the participant with the Information Sheet for Drug Court Participants during orientation, after he/she has signed the *Palm Beach County Drug Court Agreement and Order of the Court*, or at any time at which the participant enters a new phase.
- The Information Sheet will contain names, addresses and telephone numbers of entities involved with the operation of the Drug Court program.

(Attachment: Information Sheet for Drug Court Participants)